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Government of West Bengal
Home and Hill Affairs Department
Law Cell
325, Sarat Chatterjee Road,
Nabanna, Howrah - 711 102

16 JUL 2021

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No. 370- H (Law) -PE/16S-57/2020

Dated, Howrah the 14th day of June' 2021

Virendra
Director General &
Inspector General of Police
West Bengal

Memorandum

Whereas, the Hon'ble Supreme Court of India, vide Order dated 02.12.2020 passed in S.L.P. (Criminal) No. 3543 of 2020 (*Paramvir Singh Saini V Baljit Singh & Ors*) has issued certain guidelines which *inter alia* contained directions upon the State Governments to constitute State Level and District Level Oversight Committees for monitoring the CCTV camera footages in all Police Stations within the State;

27.SP(Law)

And whereas, in compliance with the afore stated Order dated 02.12.2020 of Hon'ble Supreme Court of India, and in supersession of this Department's earlier Memorandum dated 460-H(Law) dated 30.12.2020, the **State Level Oversight Committee** is hereby re constituted consisting of the following members, namely:-

1. Secretary (Co-Ordination), Home & Hill Affairs Department**Chairman**
2. Additional Secretary, Finance DepartmentMember
3. Inspector General of Police, (Mod & Coord) West Bengal.....Member Convener
4. Member, West Bengal Commission for WomenMember
5. Shri Nirmalya Ghoshal, Additional Secretary,
Home & Hill Affairs Department Invitee Member

Note:-(a) Additional Secretary, Finance Department has been nominated by the Finance Department.

(b) Member of W.B. Commission for Women has been nominated by the Chairperson W.B. Commission for Women.

And whereas, the Governor is further pleased to constitute, in each and every District, **District Level Oversight Committee** comprising of the following members, namely: -

1. Divisional Commissioner of the concerned Division**Chairman**
2. District Magistrate of the concerned District..... Member
3. Commissioner of Police/Superintendent of Police of the
Police Commissionerate / District / Police District..... Member Convener
4. Mayor of the Municipality/ Head of the Zilla Parishad
of the concerned District Member

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And whereas, for Kolkata City where Commissioner of Police, Kolkata discharges both magisterial functions as well as police functions, the **District Level Oversight Committee** for Kolkata District shall comprise of the following members, namely: -

1. Divisional Commissioner, Presidency Division **Chairman**
2. Representative of Commissioner of Police, Kolkata **Member Convenor**
3. Representative of Mayor, Kolkata Municipal Corporation **Member**

Functions of the State Level Oversight Committee, so constituted:

The State Level Oversight Committee, so constituted, shall perform the following functions, namely -

- (a) Overseeing purchase, distribution and installation of CCTV cameras and equipment;
- (b) obtaining the budgetary allocation for the same;
- (c) continuous monitoring of maintenance and upkeep of CCTV cameras and equipment;
- (d) carrying out inspections and addressing the grievances received from the District Level Oversight Committees;
- (e) to call for monthly reports from the District Level Oversight Committees and immediately address any concerns like faulty equipment;
- (f) any other functions, as may be required, in compliance of the aforesaid Orders of Hon'ble Supreme Court of India.

Functions of the District Level Oversight Committee:

- (a) supervision, maintenance and upkeep of CCTV cameras and its equipment;
- (b) continuous monitoring of maintenance and upkeep of CCTVs and its equipment;
- (c) to interact with the Station House Officer as to the functioning and maintenance of CCTVs and its equipment;
- (d) to send monthly reports to the State Level Oversight Committee about the functioning of CCTVs and allied equipment;
- (e) to review footage stored from CCTVs in the various Police Stations to check for human rights violation that may have occurred but are not reported;
- (f) such other functions as may be decided by the State Level Oversight Committee in compliance of the Orders of Hon'ble Supreme Court of India.

This shall come into force with immediate effect.

Sd/-

**Additional Chief Secretary
to the Government of W.B.
&
Home Secretary**