

*Government of West Bengal*  
*Office of The Additional Director General & Inspector General of Police*  
*Criminal Investigation Department, West Bengal*  
*BhabaniBhawan, Alipore Kolkata – 700 027.*  
**Phone: 2450-6153, 2450-6100, e-mail:occomp.govt.in**

Notice Inviting e-Tender No. CIDWB/ADG/eNIT-04/Misc/2017-18

Date: 02-05-2017

CID, West Bengal invites annual e-Tenders from the bonafide manufacturers/dealers or distributors/traders & Industrial undertaking organization etc. for the item in the table below .

**Specification for Procurement of different items requirement annually for CID West Bengal.**

SL NO	ITEMS NAME	ITEMS DESCRIPTION
1	OPTICAL MOUSE	USB PORT
		WIRLESS
		LAPTOP
2	KEYBOARD	USB PORT
		WIRLESS
		LAPTOP
3	COMBO PACK	COMBO PACK-USB
		CORDLESS COMBO PACK
4	DVD WRITER	BLACK EXTERNAL USB PORT
5	HARD DISC DRIVE	INTERNAL 500-GB SATA
		INTERNAL 1-TB SATA
		INTERNAL 2-TB SATA
		INTERNAL 4-TB SATA
		INTERNAL 8-TB SATA
		INTERNAL 2.5- 500-GB SATA
		INTERNAL 2.5- 1-TB SATA
		INTERNAL 2.5 -2-TB SATA
		INTERNAL 2.5 -4-TB SATA
		INTERNAL 2.5- 8-TB SATA
		INTERNAL 3.5- 500-GB SATA
		INTERNAL 3.5- 1-TB SATA
		INTERNAL 3.5 -2-TB SATA
		INTERNAL 3.5- 4-TB SATA
INTERNAL 3.5- 8-TB SATA		
EXTERNAL 500-GB USB		

		EXTERNAL 1-TB USB
		EXTERNAL 2-TB USB
		EXTERNAL 4-TB USB
		EXTERNAL 8-TB USB
		EXTERNAL 10-TB USB
		EXTERNAL USB HDD CASING 2.5' (ADATA)
		EXTERNAL USB HDD CASING 3.5'
6	SMPS	ATX 400 WATT
		ATX 450 WATT
		ATX 500 WATT
		ATX 450 WATT
		ATX 500 WATT
		ATX 550 WATT
7	UPS	600 VA
		700 VA
		1 KVA
8	LAN CARD	PCI SLOT 10/100/1000
		PCI EXPRESS 10/100/1000
		150 WIRELESS USB PORT - 10/100/1000
		300 WIRELESS USB PORT - 10/100/1000
9	PEN DRIVE	8 GB
		16 GB
		32 GB
		64 GB
		128 GB
		256 GB
		8 GB OTG DRIVE
		16 GB OTG DRIVE
		32 GB OTG DRIVE
		64 GB OTG DRIVE
		128 GB OTG DRIVE
		256 GB OTG DRIVE
10	CARD READER	SIM READER
		MMC CARD READER
		ALL MMC CARD READER

11	SD/MICRO SD CARD	8-GB
		16-GB
		32-GB
		64-GB
		128-GB
		256-GB
12	SPEAKER	2.0 NORMAL
		2.1 WITH SUB-WOOFER
		5.1 WITH SUB-WOOFER
		USB PORT
		BLUETOOTH WIRLESS
13	HEAD PHONE WITH MIC	STEREO HEADSET 3.5 MM
		STEREO HEADSET USB
		STEREO HEADSET CORDLESS
14	PRESENTER	USB WIRELESS PRESENTER
15	NETWORK SWITCH UNMANAGED	8 PORT 10/100/1000 GIGABIT
		16 PORT 10/100/1000 GIGABIT
		24 PORT 10/100/1000 GIGABIT
		32 PORT 10/100/1000 GIGABIT
		48 PORT 10/100/1000 GIGABIT
		52 PORT 10/100/1000 GIGABIT
16	NETWORK SWITCH SMART MANAGED	8 PORT 10/100/1000 GIGABIT
		16 PORT 10/100/1000 GIGABIT
		24 PORT 10/100/1000 GIGABIT
		32 PORT 10/100/1000 GIGABIT
		48 PORT 10/100/1000 GIGABIT
		52 PORT 10/100/1000 GIGABIT
17	NETWORK ROUTER	WIRELESS DSL N150 USB PORT
		WIRELESS DSL N300 USB PORT
		WIRELESS ADSL-2 N150 USB PORT
		WIRELESS ADS N300 USB PORT
		WIRLESS GPON ROUTER
18	NETWORK LOAD BALANCER	WAN 4/5 PORT & LAN 2/4 PORT

19	NETWORK CABLE	CAT 6 CABLE BOX PACK 100 METER
		CAT 6 CABLE BOX PACK 305 METER
		OPTICAL FIBRE COMPLETE INSTALLATION AS PER METER
		CC TV POWER CABLE
		CC TV COAXIAL DATA CABLE
20	PATCH CORD	CAT6 2 MTR
		CAT6 3 MTR
		CAT6 5 MTR
		CAT6 10 MTR
		OFC 2 MTR
		OFC 3 MTR
		OFC 5 MTR
		OFC 10 MTR
21	RJ-45 CONNECTOR	ONE BOX
22	RJ-45 CONNECTOR JACKET	ONE BOX
23	NETWORK SWITCH RACK	6U WITH COOLING FAN AND POWER CONNECTION
		9U WITH COOLING FAN AND POWER CONNECTION
		12U WITH COOLING FAN AND POWER CONNECTION
24	SERVER RACK	38U COMPLEET SET
		42U COMPLEET SET
25	NETWORK PANEL	PATCH PANEL/JACK PANEL
		NETWORK CASING
		CABLE PANEL
		PVC CASING 1"
		PVC CASING 1.5"
		PVC CASING 2"
		PVC CASING 2.5"
		PVC CASING 3"
		FLEXY PVC PYPE 19 MM
		FLEXY PVC PYPE 38 MM
		FLEXY PVC PYPE 52 MM

26	IO BOX	COMPLETE SET
27	DVR	8 CHANNEL
		16 CHANNEL
		24 CHANNEL
		32 CHANNEL
		54 CHANNEL
28	NVR	8 CHANNEL
		16 CHANNEL
		24 CHANNEL
		32 CHANNEL
		54 CHANNEL
29	CC TV CAMERA	DOM
		BULLET
		NIGHT VISION
		HD/VGA
		WIDE ANGLE
		ROTATING CAMERA
		SPY CAMERA
		IP CAMERA
30	CABLE TIES FOR NETWORKING	SMALL
		BIG
		MARKING BIG
31	BATTERY	UPS BATTERY
		BIOS BATTERY
		AAA BATTERY
		9 VOLTAGE BATTERY FOR LAN TOOL KIT
		MOBILE PHONE
		PENCIL BATTERY
32	USB HUB	MULTY HUB
33	CARD READER	SIM CARD
		MEMORY CARD
34	POWER ADOPTER	DIFFERENT PRINTER
		DIFFERENT SCANNER
		DIFFERENT LAPTOP (65W)
		DIFFERENT LAPTOP (90W)

		SMART PHONE
		DIFFERENT CCTV CAMERA
35	CONVERTER DEVICE	USB TO RJ45 LAN
		HDMI TO USB
		USB TO HDMI
		VGA TO HDMI
		HDMI TO VGA
		ONE DISPLAY TO MULTIPLE DISPLAY
		MULTY SOUND BOX
		MULTY LAN
		OPTICAL MEDIYA SINGLE/MULTY
36	DIFFERENT CABLE	USB DATA CABLE PRINTER/SCANNER
		MOBILE DATA CORD/ HIGH SPEED
		CUSTOMISED PROGECTOR DATA CABLE VGA/USB/HDMI AS PER REQUERMENT
		SATA CABLE POWER/DATA
		POWER CABLE
		CUSTOMISED POWER CABLE
		DISPLAY CABLE FOR MONITOR VGA/HDMI
		HDMI CABLE
37	SPIKE GUARD	LONG CABLE (5 MTR)
		NETWORK
		SHORT CABLE
		CUSTOMISED CABLE
38	SOUND CARD	SINGLE CHANEL
		MULTY CHANEL
39	VGA/GRAFIC/EDITING CARD	VGA EDITING CARD
		GRAFIC EDITING CARD
		VGA CARD
40	TOOLS	ELECTRICAL DRILL KIT FOR LAN PURPOSE
		STEEL LADDER FOR MAINTENANCE OF LAN
		LAN CABLE CUTTER
		COMPUTER SCREW DRIVERS SET
		CLOING FAN FOR SERVER
		SWITCH

		CPU
		CRIMPING TOOLS
		LAN TESTER
		CRIMPING TOOLS FOR I/O - BOX
		AIR BLOWER
		SCREW FOR RACK
		TOOL KEEPING BOX
		LASER POINTER
		LAPTOP COOLER
		LAPTOP KEY GARD
		LAPTOP SCREEN GARD
41	MOBILE PHONE / TAB	BATTARY
		SCREEN GARD
		BODY COVER
		DATA CABLE
		POWER ADAPTOR
		ANTI VIRUS
		BLUETOOTH DEVICE (Single)
		BLUETOOTH DEVICE (Double)
		OTG CABLE
		HEAD PHONE WIRED
		HEAD PHONE WIRLESS
		COOLING FAN
42	COMPACT DISK	CD -R
		CD - RW
		DVD-R
		DVD-RW
		BLUERAY R
		BLUERAY RW
		CD WALLET
		HARD CASE
		POUCH PACKET
43	MOUSE PAD	MOUSE PAD
44	SOFTWARE	MS - WINDOWS 10 PROFESSIONAL
		MS - WINDOWS - SERVER 2012
		MS - OFFICE - 13
		MS - OFFICE - 16 (Home & Business)
		QUICK HEAL TOTAL SECURITY ANTIVIRUS 1 USER, 1 YEAR

	QUICK HEAL TOTAL SECURITY ANTIVIRUS 1 USER, 3 YEARS
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 3USER, 1YEAR
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 3 USER, 3 YEARS
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 1 USER, 1 YEARS SERVER EDITION
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 1 USER, 3 YEARS SERVER EDITION
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 3 USER, 1 YEAR SERVER EDITION
	QUICK HEAL TOTAL SECURITY ANTIVIRUS 3 USER, 3 YEARS SERVER EDITION
	PINACLE EDITING 17
	CC-PROXY SERVER
	FIRE - WALL SOFTWARE
	UTM SOFTWARE
	QUICK HEAL TOTAL SECURITY ANTI - VIRUS - ADMIN CONSOL 1 YEAR
	QUICK HEAL TOTAL SECURITY ANTI - VIRUS - ADMIN CONSOL 3 YEARS

a. Stationery Items

Sl. No.	Name of the Items	Item Details
1	Hand Towel	(26"*26")
2	Duster	(18"*18")
3	Pen Stand	(12"*5")
4	Desk Top	AVION
5	Use & Through Pen	Agni
6	Double action Pen	MORISON
7	Read & Blue Refill	Link
8	Add Gel Pen	
9	Add Gel Refill	
10	Ordinary Pen	Reynolds/Rorito



11	Highlight Pen	
12	Dot Pen (Superior)	PARKER DIN
13	Dot Pen Refill (Superior)	PARKER DIN
14	Vim Powder	500 gm Packed
15	Surf	500 gm
16	Soap	Lifebuoy (M)
17	Liquid Soap	Dettole 225 gm
18	Water Glass	
19	Room Fresher	100 ml
20	Harpic for toilet	500 ml
21	Calling bell	(cordless)
22	Bulb	(100 w)
23	CFL lamp	14 w
24	Fevi Stick	15ML
25	White Board Marker Pen	Artline 157
26	Detto antiseptic liquid	60 ML
27	Dendrite	20
28	Erex-ex	30
29	Cello Tape	1"
30	Colin	500 ML
31	Odonill	50 gm
32	Note Book With logo	TIMES
33	Permanent Marker Pen	Artline107
34	White Board Duster	
35	Channel File	A4

36	Water Bottle	PEARLPET
37	Big Towel	Cotton
38	File Flap	Tricolor
39	Xerox Paper	A4 75 GSM
40	Cup Dish Set	Executive quality
41	Tube light	40w
42	Emergency light	
43	Bucket (big)	Dustbin
44	Bucket	(small)
45	Mugs	1 lt.
46	Color Tag	
47	Cented Phenyls	1 lt
48	Cell Phone Receiver	

b. MATERIALS OF PHOTOGRAPHIC BUREAU, CID, WB

1.	9" x 7" Bromide Paper (Glossy) Nova/Starling
2.	12" x 10" Bromide Paper (Glossy) Nova/Starling
3.	B/W Film 35 mm Elford/Nova/Fomapan ASA - 100
4.	D-163 Developer - Starling/Kodak Co. 3 Ltrs. Bottle
5.	mm Colour film Fuji/Kodak gold co. ASA - 200
6.	Easy fix 1 ltr. bottle.

7.	Enlarging blub (Rector Band)
8.	Safe light (Red/Green/Blue) 0 watt.
9.	Audio Cassette – (Sony C-90)
10	V.H.S Cassette – National/Panasonic.
11	Mini DV video cassette (Sony)
12	Battery - Duracell/Novino
13	Handy cam camera battery (Sony)
14	P.D video camera battery (Sony NP F – 970)
15	Flash gun heavy duty (Canon)
16	VHS video M- 3-500 Charging battery (Panasonic)
17	Pencil size battery charger (Sanyo Co.)
18	One coil flexible wire 25/26 gage.
19	Two pin plug (Male & Female)
20	Darkroom Anti-septic shop – Detal/Savlon Co.
21.	Fevical tube
22.	Darkroom napkin ( Bombay Dyne Co.)
23.	Mount pest adhesive
24.	35 mm film wallet
25.	Handy cam camera carrying bag.
26.	Album (50 pages)
27.	Bulb 100 watt Philips milky.
28.	Big size battery (Novino)

29.	AAA pencil size battery – Novino
30.	Eveready ultimate heavy duty battery (9 volt)
31.	Colour cartridge – Canon
32.	Inkjet colour photo paper (4 x 6 size) Kodak co.
33.	Inkjet colour photo paper (A4 size) Kodak co.
34.	Small envelope – B2 size
35.	Enlarging holder (Brass)
36.	Enlarging – B2 size with Ezal – KB
37.	SD memory card
38.	Memory stick pro for digital camera
39.	Camera carrying bag.

c. Computer stationery and other items.

Computer Stationery Items List

<i>Sl./ No.</i>	<i>Item Name.</i>		
1.	<i>New HP Leserjet Toners- 12A</i>		
2.	<i>New HP Leserjet Toners- 88A</i>		
3.	<i>New HP Leserjet Toners- CC 533A Magenta Colour</i>		
4.	<i>New HP Leserjet Toners- CC 530A Black Colour</i>		
5.	<i>New HP Leserjet Toners- CC 531A Cyan Colour</i>		
6.	<i>New HP Leserjet Toners- CC 532 A Yellow Colour</i>		
7.	<i>HP 49A Black</i>		
8.	<i>HP 24A Black</i>		
9.	<i>HP305 A Cyan</i>		
10.	<i>HP305 A Magenta</i>		
11.	<i>HP305 A Yellow</i>		
12.	<i>New HP Deskjet Cartridge – HP 21- Black</i>		
13.	<i>New HP Deskjet Cartridge – HP 21B- Black</i>		
14.	<i>New HP Deskjet Cartridge – HP 818 - Black</i>		

15.	<i>New HP Deskjet – HP 851 – Black</i>		
16.	<i>New HP Deskjet Cartridge – HP 27 - Black</i>		
17.	<i>New HP Deskjet Cartridge – HP 702 – Black</i>		
18.	<i>New HP Deskjet Cartridge – HP 22 - Colour</i>		
19.	<i>New HP Deskjet Cartridge – HP 818 – Colour</i>		
20.	<i>New HP Deskjet – HP855 – Colour</i>		
21.	<i>New HP Deskjet Cartridge – HP 28 – Colour</i>		
22.	<i>New HP Deskjet/Officejet Cartridge – HP 901 - Black</i>		
23.	<i>New HP Deskjet/Officejet Cartridge – HP 901- Colour</i>		
24.	<i>New HP Deskjet Cartridge – HP 802 Black</i>		
25.	<i>New HP Deskjet Cartridge – HP 802 Colour</i>		
26.	<i>DMP High Density Printer Ribbon wipro LQ DS15235 - Wipro</i>		
27.	<i>Pencil Battery (AA/AAA both size) - Duracell</i>		
28.	<i>Computer Paper 10"x 12" Two Part</i>		
29.	<i>Computer Paper 10"x 12" 1<sup>st</sup> Part</i>		
30.	<i>Computer Paper 15"x 12" Two Part</i>		
31.	<i>Legal Size Xerox cum Print Paper – J.K. Copier 75 GSM</i>		
32.	<i>Compact Disc R – Moserbaer Pro-100 Pcs</i>		

33.	<i>DVD – R – Moserbaer Pro 50 Pcs</i>		
34.	<i>Compact Disc – RW – Moserbaer 5 Pcs in a Packet</i>		
35.	<i>DVD – RW – Moserbaer 5 pcs in a Pack</i>		
36.	<i>CD Writing Marker Pen</i>		
37.	<i>Steel Ladder for LAN Purpose</i>		
38.	<i>Pro Dot Ink for Refilling of Black Cartridge- Big Bottle</i>		
39.	<i>Epson L1800 Printer Ink Bottle ( C673)</i>		
40.	<i>Epson L1800 Printer Ink Bottle ( M673)</i>		
41.	<i>Epson L1800 Printer Ink Bottle ( LM673)</i>		
42.	<i>Epson L1800 Printer Ink Bottle ( LC673)</i>		
43.	<i>Epson L1800 Printer Ink Bottle ( BK673)</i>		
44.	<i>Epson L1800 Printer Ink Bottle ( Y673)</i>		
45.	<i>HP12A Laser toner</i>		
46.	<i>HP88A Laser toner</i>		
47.	<i>HP 678 Black Cartridge</i>		
48.	<i>HP 305A Black Laser toner</i>		
49.	<i>HP 305A Magenta Laser toner</i>		

50.	<i>HP 305A Cyan Laser toner</i>		
51.	<i>HP 305A Yellow Laser toner</i>		
52.	<i>Konica Minolta TNP 28 Laser toner</i>		
53.	<i>Canon 319 Laser toner</i>		
54.	<i>HP 901 cartridge</i>		
55.	<i>HP 93 laser toner</i>		
56.	<i>HP 943 Black Cartridge</i>		
57.	<i>HP 935 Colour Cartridge</i>		
58.	<i>HP 951 Colour Cartridge</i>		
59.	<i>HP 901 Colour Cartridge</i>		
60.	<i>HP 950 Black Cartridge</i>		
61.	<i>Anti Virus total security 3 user 1year Quick heal</i>		
62.	<i>Anti Virus total security 3 user 3year Quick heal</i>		
63.	<i>Anti Virus total security server edition 3 user 1year Quick heal</i>		
64.	<i>Anti Virus total security server edition 3 user 3year Quick heal</i>		

**Eligibility of Bidders:-**

Only manufacturers/dealers or distributors/traders are eligible for participation in the Tender.

1. In the event of e-filing, intending bidder may download the Tender documents from the website: <https://wbtenders.gov.in/nicgep/app> directly with the help of Digital Signature Certificate.

2. The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc will be stopped for e-tender procurement of this Division wef. 01.0.2015. Necessary Earnest Money Rs.5000/- of total contract value will be deposited by the bidder electronically: online – through his net-banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account, Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD. Bidders eligible for exemption of EMD as per Govt. rule may avail the same and necessary documents regarding the exemption of EMD must be Uploaded in the EMD folder of Statuary bid documents. Financial Bid is to be submitted online (both words & figures) concurrently duly digitally signed in the website: <http://wbtenders.gov.in> as per Date & Time schedule stated in Clause 10. No interest would be paid on the performance Security Deposit. Payment will be made as and when fund will be available from the concerned source subject to complete supply of articles.



3. Orders for the supply of the approved products will be placed with the successful tenderers after the execution of.

- (a) Bid will remain valid for a period of 1 (one) year from the issuing of acceptance letter.
- (b) In case of branded items, only one rate is desirable according to the specification/parameters as specified in Tender Form.
- (c) Conditional/incomplete bid & joint ventures will not be considered.
- (d) Tenderers should specify the address within the City of Kolkata and Phone/Mobile, Fax /e-mail I.D. for the purpose of quick communication in the event of urgency.
- (e) Deviation Statement (if any) may also be enclosed.
- (f) There should be an onsite manufacturing guarantee/warranty as per OEM for the item with a mention of specific period.
- (g) Prices quoted shall be all inclusive (including all taxes, freight, excise etc.) and **should not exceed MRP.**
- (h) Selected bidders should submit 7% of total value as performance deposit physically.

4. The selected contractors shall have to deposit 5% security deposit of the total contract value of the items in favour of the Additional Director General & Inspector General of Police CID, West Bengal in G P Notes/ Bank Guarantee Bond F.D.R. of any nationalized bank and to execute an agreement of contract within 3 (three) days from the date of issue of the work order failing which the letter of acceptance, so issued, may be treated as cancelled as well as the earnest money so deposited may be forfeited and the firm may be blacklisted. No interest would be paid on the performance Security Deposit. Payment will be made as and when fund will be available from the concerned source subject to complete supply of articles.

5. Orders for the supply of the approved products will be placed with the successful tenderers after the execution of the agreements, and such supply shall have to be made in such instalments as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

6. It should be noted that the firm/firms will be selected purely on a "PROVISIONAL BASIS" and the forecast requirement may increase or decrease by any quantity during the period of validity of the tender.

7. Additional Director General & Inspector General of Police, CID, West Bengal reserves the right to reject any/or all the tendered rates without assigning any reason and not to place any orders even after selection and is not liable for any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to, divide the contract amongst any number of tenderers, if required so.

Additional Director General & Inspector General of Police CID, West Bengal does not bind himself to accept the lowest rate.

8. Selected contractors will have to supply articles according to the indents placed with them from time to time within the specified period as per approved sample and/or the product demonstrated for inspection and evaluation, failing which the firm may be blacklisted with the forfeiture of security deposit. In the event of the non-supply of articles or if articles supplied by the selected contractors) is found to be sub-standard, the Additional Director General & Inspector General of Police Telecommunication, West Bengal may, without notice to the contractors) purchase from elsewhere the articles required. Any loss incurred by reason of the price paid for such article(s) or any other loss or expense incurred by reason of such default on the part of the contractors) may be deducted from the bills or any money payable to the contractors) or from the security deposit of the concerned contractor(s). If the performance of the supplied items/equipment are found unsatisfactory or not as to our desired level even after payment, the supplier has to refund the entire amount paid to him earlier for that particular item/equipment.

9. Date & Time Schedule:

SI.	Particulars	Date & time
1.	Date of uploading of N.I.T Documents (Online)	17.04.2017 at 1600 hours
2.	Documents download/sell start date (Online)	17.04.2017 at 1600 hours
3.	Date of hoisting of documents at Departmental Website	18.04.2017 at 1400 hours

	"policewb.gov.in"	
4.	Documents Download/Sell End date (Online)	12.05.2017 at 1100 hours
5.	Bid submission start date (Online)	18.04.2017 at 1400 hours
6.	Bid submission closing date (Online)	12.05.2017 at 1100 hours
7.	Technical Bid opening (Bid A)	12.05.2017 at 1100 hours
8.	Date of uploading list of technically qualified bidders	TO BE NOTIFIED LATER
9.	Date for opening of Financial Proposal (Bid B) (Online)	TO BE NOTIFIED LATER
10.	Date of uploading list of bidders along with the approved rates	TO BE NOTIFIED LATER

10. **Bid opening Location:** Office of the Additional Director General & Inspector General of Police, CID, West Bengal, BhabaniBhawan, Alipore, Kolkata 700 027.

11. All Bidders are requested to present in the office of the Additional Director General & Inspector General of Police, CID, West Bengal during opening the financial bid. Any objection in respect of alternation of bid will not be entertained raised by any bidder who will present or absent during opening of bid. No informal bidder will be entertained in the bid further.

12. Canvassing on the part of tenderers will render his tender to cancellation summarily.

13. For any clarification regarding the tenderer are requested to visit O/S, CID, BhabaniBhawan, Kolkata 700 027.

NB: Any inconsistencies in the descriptions may be expeditiously brought to the notice of the Tendering authority.

### INSTRUCTION TO BIDDERS

#### **General guidance for e-Tendering:**

Instructions/ Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

#### **I. Registration of the Contractor:**

Any contractors willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://wbtenders.gov.in> (the Web Portal of Public Works Department) the contractor is to click on the link for e-Tendering site as given on the web portal.

#### **II. Digital Signature Certificate (DSC):**

Each Contractor is required to obtain a Class-II OR Class-III Digital Signature Certificate (DSC) for submission of tenders for the approval service of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause-I above DSC is given as a USB e-Token.

III. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in clause-I using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

#### IV. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause-I in two folders at a time for each work, one in Technical Bid & the other is Financial Bid before the prescribed date & time using the Digital

Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digital Signed. The documents will get encrypted (transformed into non readable formats).

#### V. **Penalty Clauses :**

**PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRAUDULENT / MISLEADING DOCUMENTS:** If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever from or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenders who have submitted false / misleading / fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money, Forfeiture of Performance Bank Guarantee if enlisted as a supplier.

#### VI. **Technical Proposal:**

The Technical proposal should contain scanned copies of the following in two covers (folders).

**(a) Statutory Cover Containing the following documents:**

- (1) NIT
- (2) CREDENTIAL DOCUMENTS, VIZ., TRADE LICENSE, INCOME TAX/PAN, VAT/CST, LETTER OF AUTHORIZATION/DPL/OEM
- (3) AGREEMENT PAPER
- (4) TECHNICAL SPECIFICATION OF ITEMS

**(b) Non-statutory Cover containing the following documents:**

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS  
SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.

Next Click the tab "Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents.

SI.	Category Name	Sub-Category Description	Detail(s)
A	Certificate(s)	Certificate(s)	Vat Registration Certificate & Acknowledgement. PAN. Latest P Tax (Challan): Latest IT Receipt. Latest IT-Saral. Tender specific Authorization is desired for this Tender.

B	Company Detail(s)	Company Detail	Proprietorship Firm (Trade License) Partnership Firm (Partnership Deed, Trade License) Ltd. Company (Incorporation Certificate, Trade License) Society (Society Registration Copy, Trade License) Power of Attorney.
C	Credential	Credential - 1	Similar nature of work done & completion certificate, which is applicable for eligibility in this tender.
D	Balance Sheet	Balance Sheet 2013-14 Balance Sheet 2014-15 Balance Sheet 2015-16	Details

NOTE : BLACK & WHITE SCAN  
MULTIPAGE SCAN  
DPI MAX 200-300

### I. FINANCIAL PROPOSAL:

- (a) The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ.
- (b) If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
- (c) The financial proposal should contain the following documents in one cover (folder) i.e., Bill of Quantities (BOQ).
- (d) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor. If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

### Opening & Evaluation of Tender:

2. be rejected.  
Intending Tenderers may remain present if they so desire.
3. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened. If there is any deficiency in the Statutory Documents the tender will summarily
4. Decrypted (transformed into readable formats) documents of the non- statutory cover will be downloaded & handed over to the Tender Evaluation Committee
5. Summary list of technically qualified tenderers will be uploaded online.
6. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

7. During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection,

## II. REJECTION OF BID:

The Additional Director General & Inspector General of Police CID, West Bengal reserves the right to reject any/or all the tendered rates without assigning any reason and not to place any orders even after selection and is not liable for any cost that might have incurred by any bidder at the stage of bidding and also reserves the right to divide the contract amongst any number of Tenderers if required so and to place order for more or less than the quantity mentioned in the forecast requirement. The Additional Director General & Inspector General of Police, CID, West Bengal does not bind himself to accept the lowest rate.

## III. AWARD OF CONTRACT:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance both online & offline to save time.

The notification of award will constitute the formation of the Contract.

The Agreement in prescribed format in admissible stamp duties will incorporate all agreements between the Tender Accepting Authority and the successful bidder/bidders. The time frame for attending the fault and restoration of equipment within the warranty period and penalty clause for the defaulters will be included in the agreement. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in the N.I.T. along with requisite cost through Demand Draft issued from any nationalized bank in favor of Additional Director General & Inspector General of Police Telecommunication, West Bengal for the concerned work within time limit to be set in the letter of acceptance.

## IV. VALIDITY PERIOD:

The contract period will be upto 30<sup>st</sup> May, 2018.

Additional Director General  
& Inspector General of Police  
CID, West Bengal

## FORMAT FOR CHECK LIST

Sl.	Items	Pl mark ✓	Page
1	Application submitted in Annexure I		
2	Annexure II ( Authorization letter of signatory from the Company)		
3	Annexure III ( Copy of agreement between the manufacturer and the Distributor)		
4	Copy of PAN Card of the authorised signatory		
5	Copy of Demand Draft/Pay order as applicable in favour		

	of the Additional Director General & Inspector General of Police Telecommunication, West Bengal- as Earnest Money			
6	Last 3 financial years' returns of Income Tax			
7	Last quarters of last 3 financial years' returns of VAT			
8	Last quarters of last 3 financial years' returns of CST			
9	Affidavit of non- conviction affirmed before a Notary public/ First Class Judicial Magistrate/Executive Magistrate (affidavit sworn after 01.09.2016)			
10	Lead time compliance certificate from the tenderer			

## Annexure I

### APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full Address and Contact , etc.)

To The Additional Director General  
& Inspector General of Police  
CID, West Bengal  
Bhabani Bhawan, Alipore, Kolkata 700 027.

Sub: NIT for procurement of equipment's for setting up of five Cyber Police Stations at five Police Commissionarates.

Ref:-

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I / we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of .....  
In the capacity of ..... duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item / items and assured supply to the West Bengal Police Telecommunication, Government of West Bengal as mentioned in Page-1.
4. a. We propose that the order and bill should be raised in our name. For liaisoning, we have appointed M/S ..... having its office at ..... (address, contact no and e mail address) as C&F agent / Liaisoner / Contact person / ..... Others (strike out whichever is not applicable) as per clause ..... of the NIT  
OR  
We propose that order and bill should be raised in favour of our authorized distributor. b. For that purpose, we have appointed M/S ..... having its office at ..... (address with contact no and e mail address) as authorized Distributor who will receive order and payment in his name on our behalf.  
c. The agreement between ourselves and the distributor / C&F / Liaisoner & other documents as prescribed is attached in annexure III
5. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.
6. We understand that:
  - (a) Tender Selection Committee can amend the scope & value of the contract bid under this project.
  - (b) Tender Selection Committee reserves the right to reject any application without assigning any reason.

Date:-

Signature of applicant including title  
and capacity in which application is made.

Telephone :

Mobile :

E-Mail address:

**Annuxure II**

Authorization letter from Company for authorized signatory.



**Annuxure III**

Copy of agreement signed between tenderer and the distributor etc.